

**BOARD OF EDUCATION
CITY OF LONG BRANCH
NEW JERSEY**

MINUTES

FEBRUARY 25, 2014

The Agenda Meeting of the Long Branch Board of Education was held at 540 Broadway, Long Branch, New Jersey.

The meeting was called to order by Mrs. Perez, Board President, at 7:00 P.M.

A. ROLL CALL

Mrs. Perez - President	Mr. Grant	Mr. Parnell
Mr. Dangler - Vice President – 7:51 P.M.	Mrs. Critelli	Mr. Menkin
Mrs. George	Mr. Zambrano	Mr. Covin

Administrator's Present

Mr. Salvatore Mr. Freeman Ms. Dudick Mr. Genovese

Also Present

Dena Epstein, Jackson Lewis attorney for the Board

A-1. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING

Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary stated adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Atlanticville and the Asbury Park Press. He further stated a Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Mr. Genovese made the following announcement: Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

A-2. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING

Mr. Genovese stated that the objecting member must give supporting reasons.

B. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Mrs. Perez, Board President, saluted the flag and led the Pledge of Allegiance.

C-1. STATEMENT TO THE PUBLIC

Mrs. Perez made the following announcement: Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken. All agenda attachments are available for public review.

C-1. STATEMENT TO THE PUBLIC (continued)

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. The Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

C-2. OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS

No one addressed the Board.

C-3. PRESIDENT'S REPORT

Mrs. Perez read a letter of recognition she had written for the Superintendent of Schools for his efforts during the clean up at the Gregory School. The letter will be read publicly at tomorrow nights meeting and a copy will be attached to the permanent minutes.

Mrs. Perez – Mr. McOmber has drafted a letter that was in the Friday packet regarding potential Board member conflicts with respect to voting on certain issues. If anyone has any questions, please be prepared to speak to Mr. McOmber tomorrow night.

Mr. Salvatore handed out a draft of a calendar for the 2014 – 2015 school year for the Board to review.

Mrs. Perez – If you have any comments or suggestions please let either Mary, Jim or I know prior to the meeting.

The Board had a discussion with respect to Rosh Hashanah, Veteran's Day and Martin Luther King Day.

Mr. Salvatore – A survey had been distributed to the staff regarding certain holiday's. There was little response to the survey and it appeared that there wasn't much concern about having Rosh Hashanah off.

Mr. Grant – Being a veteran, I feel that it is beneficial to the students to be in school for Veteran's Day. I also feel that being in school for Martin Luther King Day is more advantageous to students because they will learn more about the holiday in school.

I also have a concern regarding the opening of school during one of the snow events that we had this year.

Mr. Salvatore – At 4:00 that morning we were reviewing road conditions ourselves as well as having multiple discussions with Stan Dziuba. Unfortunately, the decision to open or close schools must be made by 5:00 A.M. On this particular day in question, at 5:15 A.M. the temperature was 35 degrees and Long Branch was experiencing rain only. The decision was made to keep schools open. Between 6:00 A.M. and 8:00 A.M. Long Branch got hit with snow. However, by the time students were released the conditions had improved.

Mr. Zambrano addressed Mr. Salvatore – Were you aware of the downed wires?

Mr. Salvatore – At that time in the morning when I spoke to Stan Dziuba there was no mention of downed wires.

Motion was made by Mrs. George, seconded by Mr. Menkin and carried by roll call vote that the Board approve the following item (1).

Ayes (8), Nays (0), Absent (1) Mr. Dangler

1. **RESOLUTION FOR CLOSED EXECUTIVE SESSION – 7:40 P.M.**

RESOLUTION

WHEREAS, the Open Public Meetings Act (Chapter 231, P.L. 1975) allows for the exclusion from discussion at the public portion of a meeting of certain matters which might endanger the public interest or risk the deprivation of individual rights, and

WHEREAS, pursuant to N.J.S.A. 10:4-12(b)(4), the Long Branch Board of Education may exclude the public from that portion of a meeting wherein the Board of Education desires to discuss any matter involving any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiations of the terms and conditions thereof with employees or representatives of employees of the public body; and

WHEREAS, the Long Branch Board of Education wishes to discuss matters falling within the attorney/client privilege concerning **legal updates (Clifford Jackson vs. Long Branch Board of Education and Samantha Epstein vs. Long Branch Board of Education)** with the resulting action being made public when a proper conclusion has been reached; and there is no longer a need for confidentiality;

NOW, THEREFORE, BE IT RESOLVED, the Long Branch Board of Education will hold a closed executive session immediately in the Board Conference Room, 540 Broadway, Long Branch, New Jersey. It is anticipated that the closed session will not last longer than 60 minutes. Action may be taken in the public portion of the meeting upon adjournment of this Executive Session.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes: 8
Nays: 0
Absent: 1 (Mr. Dangler)
Date: February 25, 2014

The Board returned to open session at 8:47 P.M. (Mr. Dangler arrived in Executive Session at 7:51 P.M.)

ROLL CALL

Mrs. Perez - President
Mr. Dangler - Vice President
Mrs. George

Mr. Grant
Mrs. Critelli
Mr. Zambrano

Mr. Parnell
Mr. Menkin
Mr. Covin

D. **APPROVAL OF MINUTES**

I entertain a motion that the Board approve the following minutes:

- Agenda Meeting minutes of January 28, 2014
- Executive Session Meeting minutes of January 28, 2014
- Regular Meeting minutes of January 29, 2014

Mr. Genovese briefed the Board of Education on the Secretary's Report section of the Agenda.

E. **SECRETARY'S REPORT**

2. **BUDGET TRANSFER REPORTS – FY14 JANUARY TRANSFERS**

I entertain a motion that the Board approve the following Budget Transfer Resolution (**APPENDIX A**).

RESOLUTION

WHEREAS N.J.A.C. 6A:23A-16.10 "Budgetary Controls and Overexpenditure of Funds" states a "district Board of Education or Charter School Board of Trustees shall implement controls over budgeted revenues and appropriations and shall not approve any obligation or payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.S.A. 18A:22-8.1".

NOW, THEREFORE BE IT RESOLVED that the attached line item transfer FY14 January Transfers as listed be approved for the month ending January 31, 2014.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: February 26, 2014

3. **BOARD SECRETARY'S REPORTS – JANUARY 31, 2014**

I entertain a motion that the Board approve the Board Secretary's Report for the month ending January 31, 2014 (**APPENDIX B**).

4. **REPORTS OF THE TREASURER – JANUARY 31, 2014**

I entertain a motion that the Board approve the Report of the Treasurer for the month ending January 31, 2014 (**APPENDIX C**).

5. **MONTHLY CERTIFICATION OF SCHOOL BUSINESS ADMINISTRATOR/
BOARD SECRETARY**

Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of the January 31, 2014 Board Secretary's Report, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a).

Peter E. Genovese, III, RSBO, QPA
School Business Administrator/Board Secretary

E. **SECRETARY'S REPORT (continued)**

6. **MONTHLY CERTIFICATION OF BOARD OF EDUCATION**

I entertain a motion that the Board approve the following Resolution.

RESOLUTION

BE IT RESOLVED, that pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we, the Members of the Board of Education, after a review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, certify that to the best of our knowledge that as of January 31, 2014 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent

Date: February 26, 2014

7. **BILLS AND CLAIMS – JANUARY 24 – 31, 2014 AND FEBRUARY 1 – 26, 2014 EXCLUDING CHRIST THE KING PARISH, ANDREW CRITELLI AND DONALD COVIN**

I entertain a motion that the Board approve the January 24 – 31, 2014 and February 1 – 26, 2014 bills and claims excluding Christ the King Parish, Andrew Critelli and Donald Covin (**APPENDIX D**).

8. **BILLS AND CLAIMS – JANUARY 24 – 31, 2014 AND FEBRUARY 1 – 26, 2014 FOR CHRIST THE KING PARISH, ANDREW CRITELLI AND DONALD COVIN**

I entertain a motion that the Board approve the January 24 – 31, 2014 and February 1 – 26, 2014 bills and claims for Christ the King Parish, Andrew Critelli and Donald Covin (**APPENDIX D**).

9. **RECONCILIATION MONTHLY OPERATING REPORT – SODEXO – JANUARY 31, 2014**

I entertain a motion that the Board approve the monthly operating report for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for January 31, 2014 (**APPENDIX E**).

10. **ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS OF JANUARY 31, 2014**

I entertain a motion that the Board approve the monthly reports for the Athletic Fund, the Elementary Schools, Middle School, and High School Student Funds as of January 31, 2014 (**APPENDIX F**).

Mr. Salvatore reviewed the Recognition of Achievement that will be presented by the PTO/A Council President tomorrow evening as well as the change in format for the presentation by the Morris Avenue School. The presentation will follow the recognitions.

F. SUPERINTENDENTS REPORT

1. PRESENTATION OF AWARDS

A) RECOGNITION OF ACHIEVEMENT

The following named students are our 2014 Spelldown winners –
Presented by: Mrs. Carol Sama, President PTO/A Community Council

Amerigo A. Anastasia School

Deiondre McCullers	1 st place winner – Grade 4
Jack Bachrach	2 nd place winner – Grade 4
Nidia Jimenez-Barrios	3 rd place winner – Grade 5

Audrey W. Clark School

Michelle Weng	1 st place winner – Grade 5
Alisson Castaneda	2 nd place winner – Grade 5
Owen Escobar	3 rd place winner – Grade 5

Gregory School

Jada Rogers	1 st place winner – Grade 5
Riley MacMoyle	2 nd place winner – Grade 5
Zoey Liss	3 rd place winner – Grade 5

West End School

Andre Chatman	1 st place winner – Grade 4
Dashir Perry	2 nd place winner – Grade 5
Michele Mason	3 rd place winner – Grade 5

Middle School

Evan England	1 st place winner – Grade 8
Sol Margaret Navarro	2 nd place winner – Grade 7
Elizabeth Vanbeuren	3 rd place winner – Grade 6

B) DISTRICT VOLUNTEERS

Griselda Espinosa	Idania Alvarado
Miguel Espinosa	Nadhxyeli Santos
Annamarie Antonucci	Russell Freet
Merced Velasco	Nicole Topham
Eliza Guzman	Jennifer Loxton

F. SUPERINTENDENTS REPORT (continued)

1. PRESENTATION OF AWARDS (continued)

C) TEACHER OF THE MONTH – JANUARY

DIANE WARTMANN, Amerigo A. Anastasia School teacher, presented by Mrs. Perez

D) SUPPORT STAFF OF THE MONTH – JANUARY

CHARLETTA FRIDAY, Joseph M. Ferraina Early Childhood Learning Center instructional assistant, presented by Mrs. Perez

2. STUDENT COUNCIL PRESIDENT’S REPORT

3. SCHOOL PRESENTATION –

The Morris Avenue School presentation will begin with a student wandering about and then handing the principal a note saying that he/she will be going to the George L. Catrambone School. A video will play to the tune of “I Can Go the Distance” which will depict students singing and passing the note around, including passing it to students at the Audrey W. Clark School and West End School. The curtain will open and students from all 3 schools will dance to the tune of “We’re All in this Together”. More students will enter the auditorium and at the conclusion of the song all of the dancers will turn displaying their shirts which say “George L. Catrambone School”.

G. GENERAL ITEMS

Comments from the Governance Committee Chair (APPENDIX M-1)

Mrs. George explained that the policy readings listed are second and final readings.

1. POLICY COMMITTEE – SECOND AND FINAL READING

The following items were agreed upon by the consensus of the Policy Committee and are recommended for the second and final reading to the full Board for approval:

3000 – TEACHING STAFF MEMBERS

Policy & Regulation 3142

Nonrenewal of Non-tenured
Teaching Staff Member

Policy & Regulation 3144

Certification of Tenure Charges

Policy & Regulation 3221

Evaluation of Teachers

Policy & Regulation 3222

Evaluation of Teaching Staff
Excluding Teachers and Administrators

Policy & Regulation 3223

Evaluation of Administrators Excluding
Principals, Vice Principals and Assistant
Principals

Policy & Regulation 3224

Evaluation of Principals, Vice Principals
and Assistant Principals

4000 – SUPPORT STAFF

Policy & Regulation 4146

Nonrenewal of Non-tenured Support
Staff Member

2. APPROVAL OF AGREEMENT WITH EDUCATIONAL DATA SERVICES, INC. FOR FY2015

I recommend the Board approve the agreement with Educational Data Services, Inc. for participation with the New Jersey Cooperative Bid Maintenance Program in an amount not to exceed \$15,500 as listed:

- The licensing and maintenance fee for the 2014-2015 school year in the amount of \$10,600.00
- The Right to Know services for the 2014-2015 school year in the amount of \$4,900.00

3. APPROVAL TO SUBMIT THE NJSBAIG SAFETY GRANT APPLICATION

I recommend the Board approve the submission of the grant application for the 2014 Safety Grant Program through the New Jersey School Boards Insurance Group's MOCSSIF Subfund for the purpose described in the application, in the amount of \$42,508.77 for the period July 1, 2014 through June 30, 2015.

Mr. Genovese – This is a safety grant that we are receiving from New Jersey School Boards. The grant is designed to help us promote safety in the work place with the end result being a reduction in workers compensation claims. The majority of the funds will be used for the consultant who is working with the district to reduce our claims.

G. GENERAL ITEMS (continued)

4. APPROVAL TO GO OUT TO RE-BID FOR THE SALE OF CHURCH STREET SCHOOL AND THE SALE OF THE ALTERNATE SCHOOL

I recommend the Board approve to go out to re-bid for the sale of Church Street School and the Alternate School based on no receipt of bids on February 19, 2014.

The Board engaged in a lengthy discussion with respect to going out to re-bid for the sale of the Church Street School and the Alternate School.

A consensus of the Board was taken regarding placing a minimum bid for the sale of both facilities.

The consensus was unanimous to place a minimum bid in the bid specifications.

After further discussion a consensus was taken as to the amount of the minimum bids.

Mr. Grant and Mr. Zambrano dissented,

Mr. Parnell agreed with the Church Street School minimum bid in the amount of \$450,000 but not with the Alternate School.

The remaining members agreed.

On final discussion it was determined and agreed upon by all members that the Church Street School would go out with a minimum bid of \$450,000 and the Alternate School with a minimum bid of \$995,000.

Mr. Zambrano – The value the City has placed on Church Street School is \$1.6 million and the value they have placed on the Alternate School is \$2.7 million.

Mr. Genovese – The appraisals for both sites have Church Street School listed as \$450,000 due to its historical registration, and the Annex listed as \$1,275,000.

5 APPROVAL OF AMENDMENT TO THE SCHOOL BASED YOUTH SERVICES PLP GRANT

I recommend the Board approve the amendment to the School Based Youth Services PLP grant through the Department of Children and Family Services for an increase of \$51,547 for the purpose of a full time PLP case manager.

I recommend the Board authorize **Kathy Celli**, School Based Youth Services Program Manager, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

6. APPROVAL TO MODIFY THE MEDICAL FLEXIBLE SPENDING ACCOUNT PLAN DOCUMENT

I recommend the Board modify the medical Flexible Spending Account 125 (FSA) Plan document to allow a maximum of \$500 of employee contributions to be rolled over in a subsequent year.

G. GENERAL ITEMS (continued)

7. APPROVAL TO ACCEPT THE FY 2014 PARTIAL IMPACT AID FUNDING

I recommend the Board accept the FY14 partial impact aid funding in the amount of \$12,091.70.

I recommend the Board authorize **Kevin Carey**, Funded Grants Supervisor, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

8. GIFTS TO SCHOOLS

I recommend the Board accept the following gifts to schools indicated:

Donated by:

Long Branch Public Library

Books totaling \$275 donated to the Amerigo A. Anastasia School

Jim McConville

\$250 gift certificate for the Audrey W. Clark Physical Education Department

Advanced Video Surveillance Inc.

District Lock Down Magnets for classroom Doors totaling \$2,387

Dunkin Donuts

Two boxes of coffee donated to the Middle School totaling \$30

Fanagle the Bagel

One hundred (100) bagels donated to the Middle School totaling \$100

Costco

\$25 gift card to the Middle School

Fine Fare

\$50 gift card to the Middle School

9. APPROVAL OF AWARDS FOR THE FY15 E-RATE CYCLE

I recommend the Board approve the awards for the FY15 E-Rate cycle as listed:

- Student Email - Achieve 3000 @ \$138,052.57 of which \$45,557.35 is E-Rate eligible
- Staff Email - Networks & More @ \$8,538.65
- Internet (1 gbps) - Xtel @ \$3900 per month for 3 years
- Cell Phones - Verizon Wireless @ \$1,81.80 for 28 phones
- Tablets / 3G Connectivity - Verizon Wireless @ \$133,804.70
- Cisco Basic Maintenance / Warranties - Office Business Systems @ \$107,548.80
- Wireless Upgrades & MDF Rewiring - Office Business Systems @ \$478,962.75
- Avaya Software Upgrade - SPS @ \$192,454
- Avaya Basic Maintenance / Warranties - SPS @ \$59,007

H. PERSONNEL ACTION

Comments from the Personnel Committee Chair (APPENDIX M-2)

Mrs. Critelli – The committee discussed open positions, workers compensation, recruitment and new positions.

Mr. Salvatore asked Ms. Dudick if the recommendation to suspend with pay had to be held in Executive Session or open session.

Mr. Dudick responded, Executive Session.

Motion was made by Mr. Menkin, seconded by Mr. Parnell and carried by roll call vote that the Board approve the following item (10).

Ayes (9), Nays (0), absent (0)

10. RESOLUTION FOR CLOSED EXECUTIVE SESSION – 9:31 P.M.

RESOLUTION

WHEREAS, the Open Public Meetings Act (Chapter 231, P.L. 1975) allows for the exclusion from discussion at the public portion of a meeting of certain matters which might endanger the public interest or risk the deprivation of individual rights, and

WHEREAS, pursuant to N.J.S.A. 10:4-12(b)(4), the Long Branch Board of Education may exclude the public from that portion of a meeting wherein the Board of Education desires to discuss any matter involving any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiations of the terms and conditions thereof with employees or representatives of employees of the public body; and

WHEREAS, the Long Branch Board of Education wishes to discuss matters falling within the attorney/client privilege concerning **personnel matters (employee suspension)** with the resulting action being made public when a proper conclusion has been reached; and there is no longer a need for confidentiality;

NOW, THEREFORE, BE IT RESOLVED, the Long Branch Board of Education will hold a closed executive session immediately in the Board Conference Room, 540 Broadway, Long Branch, New Jersey. It is anticipated that the closed session will not last longer than 15 minutes. Action may be taken in the public portion of the meeting upon adjournment of this Executive Session.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes: 9
Nays: 0
Absent: 0
Date: February 25, 2014

H. PERSONNEL ACTION (continued)

The Board returned to open session at 9:45 P.M.

ROLL CALL

Mrs. Perez - President	Mr. Grant	Mr. Parnell
Mr. Dangler - Vice President	Mrs. Critelli	Mr. Menkin
Mrs. George	Mr. Zambrano	Mr. Covin

11. RESOLUTION

I recommend the Board approve the Resolution to suspend with pay Howard Whitmore – **APPENDIX G.**

12. CERTIFIED STAFF:

I recommend the Board approve/ratify the appointment of the following named individuals who constitutes a careful selection and screening of applicants and is hereby recommended for an employment contract contingent upon the successful completion of their degree program, New Jersey Department of Education certification requirements, Federal NCLB Highly Qualified Teacher requirements, a criminal history clearance and the successful completion of a medical examination as required by the Board of Education. This initial appointment may be changed as District needs develop: Effective Date: Pending Criminal History Clearance

ROBERT GANT

Teacher
Alternate School
MA, Step 1
\$51,510.

Education: Monmouth University

Certification: Teacher of Biology

Replaces: A. Litowsky

(Acct#:15-140-100-101-000-01-00) (UPC#:0158-01-HSACH-TEACHR)

13. EMPLOYMENT OF 10 MONTH SECRETARY

I recommend the Board approve the appointment of **GABRIELA RIBEIRO** as a 10 month secretary at a salary of \$34,103.00, Level 10, Step 3, effective date March 31, 2014 (replaces - E. Chiafullo) (Acct#:15-000-240-105-000-02-00) (UPC#:1165-02-MSACP-SEC103)

Mr. Salvatore – The secretary appointment is to replace Etta Chiafullo with Gabriela Ribeiro at the Middle School. Her dual language skills will be extremely helpful with the student population present at that school.

14. RESIGNATION – CONTRACTUAL POSITION

I recommend the Board accept the resignation of the following individuals:

SEAN CARRIGAN, Middle School teacher, effective June 20, 2014

JAMES MANEY, Lenna W. Conrow School teacher, effective June 30, 2014

MERT MERIC, District part-time bus driver, effective February 17, 2014

GABRIELA RIBEIRO, Middle School secretary, effective March 30, 2014.

H. **PERSONNEL ACTION (continued)**

15. **RETIREMENT**

I recommend the Board accept with regret and best wishes the retirement of the following individuals:

GARRY PENTA, District Administrator/Director, effective June 30, 2014. Mr. Penta has a total of thirty-six (36) years of service.

JOANNE DELLA PENTA, Morris Avenue School ESL teacher, effective May 1, 2014. Mrs. DellaPenta has a total of twenty-seven (27) years and eight (8) months of service.

CHRISTINE LICHTENAU, Morris Avenue, School Special Education teacher, effective June 30, 2014. Mrs. Lichtenau has a total of twenty-one (21) years of service.

Comments from the Athletics Committee Chair (APPENDIX M-3)

Mr. Dangler – The committee met and discussed how salaries are determined for each coaching position. Mr. Corley presented a spread sheet with all of the coaches listed and their years of experience, explaining that experience generates the salary step. The Athletic Department is working on designing banners for all sports that would hang in the gym after approval by the Board. These banners would display the different championships that each sport has won.

16. **COACHING/ATHLETIC STIPENDS - SPRING 2013-2014 SCHOOL YEAR**

I recommend the Board approve/ratify the following spring coaching/athletic stipend positions for the 2013-2014 school year:

HIGH SCHOOL

Boys Varsity Baseball

Peter Spina	Asst. Coach	Step 6	\$2,856
Benjamin Woolley	Asst. Coach	Step 6	\$2,856

Boys Varsity Lacrosse

Francis Pannullo	Head Coach	Step 6	\$4,682
Sean Mallon	Asst. Coach	Step 6	\$2,856
Dennis O'Keefe	Asst. Coach	Step 6	\$2,856

Girls Varsity Lacrosse

Jennifer Bogin	Asst. Coach	Step 6	\$2,856
Gina Keagle	Asst. Coach	Step 7	\$2,911

Girls Varsity Softball

Danielle Tarallo	Head Coach	Step 6	\$4,682
Michael Dennis	Asst. Coach	Step 6	\$2,856
Shawn O'Neill	Asst. Coach	Step 6	\$2,856

H. **PERSONNEL ACTION (continued)**

16. **COACHING/ATHLETIC STIPENDS - SPRING 2013-2014 SCHOOL YEAR (continued)**

Boys Varsity Tennis

Karen Shih	Asst. Coach	Step 6	\$1,875
------------	-------------	--------	---------

Boys Varsity Track

James Falco	Asst. Coach	Step 6	\$2,856
Terrence King	Asst. Coach	Step 9	\$3,918

Girls Varsity Track

Adrian Castro	Asst. Coach	Step 6	\$2,856
Timothy Farrell	Asst. Coach	Step 6	\$2,856

Boys Varsity Volleyball

Erin Lamberson	Head Coach	Step 6	\$3,101
Darnell Tyler	Asst. Coach	Step 6	\$1,875

Weightroom Supervisor (a.m.)

Brevator Creech		Step 6	\$784
-----------------	--	--------	-------

Weightroom Supervisors (p.m.)

Richard Ricigliano		Step 6	\$784
Jessica Rodriguez		Step 6	\$784

MIDDLE SCHOOL

Boys Baseball

Louis DeAngelis	Asst. Coach	Step 9	\$2,461
John Jasio	Asst. Coach	Step 6	\$1,969

Girls Softball

Laura Bland	Head Coach	Step 6	\$2,537
Samantha Gallo	Asst. Coach	Step 6	\$1,969
Ashley Stubbington	Asst. Coach	Step 6	\$1,969

Boys/Girls Track & Field

Robert Stout	Head Coach	Step 6	\$2,537
Suraya Kornegay	Asst. Coach	Step 6	\$1,969
Chris Porges	Asst. Coach	Step 6	\$1,969

Mr. Menkin – Regarding girls sports, if there are only male coaches, how do we handle an incident if it were to take place in the girl's locker room?

Mr. Salvatore – The coach would reach out to a female staff member to help out in that type of situation.

H. **PERSONNEL ACTION (continued)**

17. **ANNUAL STIPEND – 2013 – 2014 SCHOOL YEAR.**

Behavior Specialist Sheryl Zanni \$5,000 (Sept. – June)
+\$888.90/wk – 6 weeks (summer)

18. **COACHING/ATHLETIC EXTRA-CURRICULAR MINI-CLINIC ADVISORS**

I recommend the Board approve/ratify the following coaching/athletic extra-curricular mini-clinic advisors for the 2013-2014 school year:

ELEMENTARY SCHOOLS

\$1,110/season

Basketball

Tarik Morrison – Boys

Mr. Salvatore – I will be reviewing the type of outcomes we are getting from the mini camps being offered at the elementary school level.

19. **PUPIL PERSONNEL SERVICES CONSULTANT**

I recommend the Board approve the following Pupil Personnel Services consultant for the FY 2013-2014 school year:

Independent Consultant

Jersey Shore Rehab Medicine, Speech Therapy \$500/ per evaluation
1945 Rt. 33
Neptune, N.J. 07754

20. **FAMILY/MEDICAL LEAVE OF ABSENCES**

I recommend the Board approve/ratify the family/medical leave of absences as listed on (APPENDIX H).

21. **ATTENDANCE AT CONFERENCES / MEETINGS**

I recommend the Board approve the attendance of the staff members indicated on the attached list at the conferences indicated (APPENDIX I)

22. **TEACHER/MENTOR PROGRAM**

I recommend the Board approve/ratify the following individual to assume the position of mentor as detailed in the State Department of Education Teacher/Mentor Program:

MENTEE

Lianne Kulik
Robert Gant

MENTOR

Meredith Miller
Frances O'Hare

23. **CHANGE OF TRAINING LEVEL**

I recommend the Board approve a change of training level for the following individual, effective March 1, 2014:

DENISE WOOLLEY, Amerigo A. Anastasia School teacher, to move from BA to MA on teachers' salary guide.

GINA CROUCH, High School teacher, to move from BA +30 to MA on teacher's salary guide.

NICOLE ESPOSITO, High School teacher, to move from BA to BA +30 on the teachers' salary guide.

H. **PERSONNEL ACTION (continued)**

23. **CHANGE OF TRAINING LEVEL (continued)**

JENNIFER CASTORO, Amerigo A. Anastasia School teacher, to move from BA to MA on the teacher's salary guide.

JOY DANIELS, Middle School teacher, to move from BA to MA on the teacher's salary guide.

SAMANTHA VALEGA-BOUCHOUX, High School teacher, to move from MA to MA +30 on teacher's salary guide.

LAUREN SHARKEY, Audrey W. Clark teacher, to move from BA to MA on teacher's salary guide.

24. **INTERN PLACEMENT**

I recommend the following individuals be authorized to conduct their Internship in the Long Branch Public Schools as indicated during the 2013-2014 school year. Long Branch Public School employees must complete their student teaching and/or internship outside of their contractual hours.

<u>University of Scranton</u>	<u>Spring 2014</u>	<u>March - April 2014</u>
Morgan Budnicki	LBHS	Principal Frank Riley

<u>University of Scranton</u>	<u>Spring 2014</u>	<u>May - June 2014</u>
Morgan Budnicki	AWC	Principal Nelyda Perez

25. **SUBSTITUTE TEACHERS**

I recommend the Board approve the following substitute teachers for the 2013 – 2014 school year:

Holly Terracciano	Ava Pignatello
Skye Buck	Stacie Savittieri
Jessica Emley	Emily Beaver
Michael Green	Daniel Brownridge
Shawn Brown	Justin Fann
Cynthia Sobrano	Julisa Frazier

26. **SUBSTITUTE CLERICAL/SECRETARY**

I recommend the Board approve the following substitute secretaries for the 2013 – 2014 school year:

Christina Brewer

27. **SUBSTITUTE CUSTODIANS**

I recommend the Board approve the following substitute custodians for the 2013-2014 school year:

Josh-Shawn Cummings	Marco Vieira
Kenneth Katz	

H. PERSONNEL ACTION (continued)

28. SUBSTITUTE INSTRUCTIONAL ASSISTANTS

I recommend the Board approve the following substitute instructional assistants for the 2013-2014 school year:

Tonianne Lisanti

29. SUBSTITUTE CORRIDOR AIDES

I recommend the Board approve the following substitute corridor aides for the 2013-2014 school year:

Josh-Shawn Cummings

I. STUDENT ACTION

30. APPROVAL OF MONTHLY HIB REPORT P.L. 2010. c. 122 (A-3466)

I recommend the Board approve the monthly report as required by statute (**APPENDIX J**)

31. FIELD TRIP APPROVALS

I recommend the Board approve/ratify the field trips indicated (which will be labeled **APPENDIX K** and made part of the permanent minutes upon Board approval).

32. PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION

I recommend the Board approve/ratify the placement/termination of home instruction for the students listed on (**APPENDIX L**).

33. PLACEMENT OF ATYPICAL STUDENT OUT OF DISTRICT AND TRANSPORTATION NEEDS

I recommend the Board approve/ratify the placement of, and provide transportation for the following students for the 2013 - 2014 school year:

**DAYTOP PREPARATORY SCHOOL
MENDHAM, NEW JERSEY**

Tuition: \$25,452.00/Student/Year
Residential Facility
Effective Dates: 1/16/14 – 6/30/14

ID #2857734523, classified as Eligible for Special Education and Related Services.

NOTE: Student was accepted at this residential facility which will provide a continuum of educational and therapeutic services for substance abuse/behavioral concerns. Placement was recommended by the Child Study Team. The district will pay for educational services at Daytop, a New Jersey Approved Private School for the Handicapped.

I. **STUDENT ACTION (continued)**

33. **PLACEMENT OF ATYPICAL STUDENT OUT OF DISTRICT AND TRANSPORTATION NEEDS (continued)**

**COASTAL LEARNING CENTER/SOUTH
HOWELL, NEW JERSEY**

Tuition: \$47,780.37/Student/Year
Transportation
Effective Dates: 2/12/14 – 6/24/14

ID #1030069857, classified as Eligible for Special Education and Related Services.
NOTE: Placement was requested by the parent and in agreement with the Child Study Team.

**COASTAL LEARNING CENTER/SOUTH
HOWELL, NEW JERSEY**

Tuition: \$47,780.37/Student/Year
Transportation
Effective Dates: 2/18/14 – 6/24/14

ID #5283988592, classified as Eligible for Special Education and Related Services.
NOTE: Placement was requested by the Child Study Team. The student previously attended Collier School and received the Board's approval on 7/24/13.

**EAST MOUNTAIN SCHOOL
BELLE MEAD, NEW JERSEY**

Tuition: \$56,734.20/Student/Year
Residential Facility
Effective Dates: 2/11/14 – 6/23/14

ID #1468743304, classified as Eligible for Special Education and Related Services.
NOTE: An out of home placement was authorized by the New Jersey Division of Children's System of Care (DCSC). Monmouth Cares acting on behalf of DCSC assisted in the placement. Long Branch is responsible for the educational component of the placement as we are the district of residency. The school is a New Jersey Approved Private School for the Handicapped.

**YCS/FORT LEE EDUCATIONAL CENTER
FORT LEE, NEW JERSEY**

Tuition: \$69,800.00/Student/Year
Residential Facility
Effective Dates: 2/19/14 – 6/30/14

ID #7931933500, classified as Eligible for Special Education and Related Services.
NOTE: An out of home placement was authorized by the New Jersey Department of Child Behavioral Health Services (DCBHS). Monmouth Cares acting on behalf of DCBHS assisted in the placement. The student is residing at the YCS STAR Program in Jersey City. Long Branch is responsible for the educational component of the placement as we are the district of residency. The school is a New Jersey Approved Private School for the Handicapped.

I. **STUDENT ACTION (continued)**

34. **PLACEMENT OF HOMELESS STUDENT FOR THE 2013-2014 SCHOOL YEAR**

I recommend the Board approve the placement of the following student who is considered homeless for the 2013-2014 school year.

TINTON FALLS SCHOOL DISTRICT
TINTON FALLS, NEW JERSEY

Tuition: \$15,323.00/Student/Year
Effective Dates: 1/17/14 – 6/20/14

ID #7787910523, non-classified student.

NOTE: Pupil Personnel Services received a Homeless Educational Placement form on 2/18/14 confirming that the student is temporarily homeless.

35. **TERMINATION OF ATYPICAL STUDENTS OUT OF DISTRICT AND TRANSPORTATION FOR THE 2013-2014 SCHOOL YEAR**

I recommend the Board approve the termination, and discontinue transportation for the 2013-2014 school year for the following students:

COASTAL LEARNING CENTER/SOUTH
HOWELL, NEW JERSEY

Tuition: \$47,780.37/Year
Transportation
Effective Date: 1/30/14

ID #8440698419, classified as Eligible for Special Education and Related Services.

NOTE: Termination due to the student's move to Georgia to reside with father.

COASTAL LEARNING CENTER/SOUTH
HOWELL, NEW JERSEY

Tuition: \$47,780.37/Year
Transportation
Effective Date: 2/20/14

ID #1030069857, classified as Eligible for Special Education and Related Services.

NOTE: Monmouth Cares has placed the student in a residential program at Bonnie Brae.

CPC/HIGH POINT ELEMENTARY SCHOOL
MORGANVILLE, NEW JERSEY

Tuition: \$59,374.80/Year
Transportation
Effective Date: 2/7/14

ID #1030069857, classified as Eligible for Special Education and Related Services.

NOTE: Termination requested by the parent and in agreement with the Child Study Team.

I. **STUDENT ACTION (continued)**

35. **TERMINATION OF ATYPICAL STUDENTS OUT OF DISTRICT AND TRANSPORTATION FOR THE 2013-2014 SCHOOL YEAR (continued)**

DAYTOP PREPARATORY SCHOOL
MENDHAM, NEW JERSEY

Tuition: \$25,452.00/Year
Residential Facility
Effective Date: 2/10/14

ID #2857734523, classified as Eligible for Special Education and Related Services.
NOTE: Pupil Personnel Services was notified via a fax dated 2/11/14 that the student was discharged from their facility

36. **TERMINATION OF PLACEMENT BY THE NEW JERSEY DIVISION OF CHILD PROTECTION AND PERMANENCY**

I recommend the Board approve the termination of placement for the following student who was placed by the New Jersey Division of Child Protection and Permanency in a resource family home.

KEANSBURG SCHOOL DISTRICT
KEANSBURG, NEW JERSEY

Tuition: \$14,024.00/Year
Effective Dates: 10/15/13 – 12/6/13

ID #3365247526, non-classified student.

NOTE: A letter dated 2/14/14 was received in Pupil Personnel Services stating that the student was removed from their rolls as of 12/6/13 due to being reunited with mother.

DISCUSSION

1. **Capoeira classes (conducted by Afro Brazilian Martial Arts and Fitness) at the Anastasia and Gregory Schools – March 4, 2014 – April 28, 2014**

Mr. Salvatore – This is a worthwhile program which instills self esteem in students.

2. **Administrative Re-structuring**

Mr. Salvatore handed out a list of anticipated subject area supervisor titles and explained that these positions would be filled, for the most part, by current facilitators.

Mr. Salvatore – The purpose of these positions would be to aid the principals in the additional requirements that are now being placed on them by the State of New Jersey. These staff members would report to Central Office and would work together with the principals in their particular subject areas.

There was some concern by Board members regarding the reporting structure.

Mr. Salvatore assured the Board that the principals would welcome the additional help.

Mrs. Critelli – We have something similar at Monroe Township on a K – 12 level. The staff members report to the Assistant Superintendent. Occasionally issues do come up with principals and curriculum leaders.

Mrs. Perez – Will they be unaffiliated?

Mr. Salvatore – It depends on if the LBAA wants to pick them up in their unit or not.

Mrs. Perez – Will these positions be posted?

Mr. Salvatore – Yes.

Mrs. Perez – Will they be interviewed by a panel?

Mr. Salvatore – Yes.

3. Policy #7250 – School and Facility Names

There was a lengthy discussion regarding Policy #7250 and the naming and un-naming of facilities. With respect to a criminal act or an individual charged and found guilty of a crime, the Board felt that the draft policy addressed the issue sufficiently. The policy states that the Board would have the right to remove that person's name under those circumstances. Several members of the Board wanted additional authority to be able to remove a name from a building if the individual caused embarrassment to the Board or conducted themselves in an immoral manner. The concern was what objective criteria could be used to remove the name when you are not dealing with a criminal act so the Board could rely on policy and not an emotional response. There were several points pro and con amending the policy to allow the Board to make a determination to remove a person's name from a building. The Board members decided to table the discussion until the next meeting.

4. Student Space Flight Experiment Program

Mr. Salvatore – The kick-off event for this program will take place at the Middle School. I will be sending additional information to the Board regarding the experiment that will be conducted in zero gravity as well as the date and time of the kick-off event at the school.

5. Summer program for Pre-K – KLC

Mr. Salvatore – Last year we ran a half day Pre-School program during the summer. For financial reasons we may possibly have KLC run the program for us and we will subsidize the cost. The program would be child care for those parents who needed it. It would not be run by certified teachers which would be a savings to the district. This is currently still under review.

Motion was made by Mrs. George, seconded by Mrs. Critelli and carried by roll call vote that the Board approve the following item (37).
Ayes (9), Nays (0), absent (0)

37. **RESOLUTION FOR CLOSED EXECUTIVE SESSION – 10:45 P.M.**

RESOLUTION

WHEREAS, the Open Public Meetings Act (Chapter 231, P.L. 1975) allows for the exclusion from discussion at the public portion of a meeting of certain matters which might endanger the public interest or risk the deprivation of individual rights, and

WHEREAS, pursuant to N.J.S.A. 10:4-12(b)(4), the Long Branch Board of Education may exclude the public from that portion of a meeting wherein the Board of Education desires to discuss any matter involving any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiations of the terms and conditions thereof with employees or representatives of employees of the public body; and

WHEREAS, the Long Branch Board of Education wishes to discuss matters falling within the attorney/client privilege concerning **negotiations** with the resulting action being made public when a proper conclusion has been reached; and there is no longer a need for confidentiality;

NOW, THEREFORE, BE IT RESOLVED, the Long Branch Board of Education will hold a closed executive session immediately in the Board Conference Room, 540 Broadway, Long Branch, New Jersey. It is anticipated that the closed session will not last longer than 30 minutes. Action may be taken in the public portion of the meeting upon adjournment of this Executive Session.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes: 9
Nays: 0
Absent: 0
Date: February 25, 2014

The Board returned to open session at 11:15 P.M.

ROLL CALL

Mrs. Perez - President	Mr. Grant	Mr. Parnell
Mr. Dangler - Vice President	Mrs. Critelli	Mr. Menkin
Mrs. George	Mr. Zambrano	Mr. Covin

Mr. Salvatore – There are two (2) staff members interested in being advisors for the Black History Club as advertised.

J. OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS

No one addressed the Board.

K. ADJOURNMENT – 11:20 P.M.

There being no further discussion, motion was made by Mr. Parnell, seconded by Mrs. Critelli and carried by roll call vote that the Board adjourn the meeting at 11:20 P.M.
Ayes (9), Nays (0), Absent (0)

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary